



Panel Application Information: 2025





What is the Accreditation Panel?



Organization

Board of Directors
Ultimately responsible for oversight
of organization

**Prevent Child Abuse
America**
501c3 organization with a mission
to prevent the abuse and neglect of
our nation's children

HFA National Office
Evidence based home visiting
model, PCAA's signature child
abuse prevention program

The HFA Accreditation
Panel is one of several
advisory committees for
the HFA National Office.



Committees

NAC
Big picture HFA Questions

REaCH
Further develop the national HFA
network in the area of equity,
diversity, inclusion, and cultural
humility

TAC
Advise on training updates
Give feedback on trends in training

Accreditation Panel
Makes accreditation decisions
Updates Best Practice Standards

Other VIPs

**HFA Parent Advisory
Committee**
Launched in 2024

Viva HFA
Support HFA Spanish translation

Trainers
Conduct HFA Trainings

Peer Reviewers
Conduct Accreditation Site Visits



Panel Purpose & Activities

Make accreditation decisions:

To convene a diverse, national representation of Healthy Families America network members for the purpose of reviewing, providing feedback, and making accreditation decisions for sites and multi-site systems involved in HFA's accreditation processes.

Address concerns:

To address suggestions, comments, issues and concerns on existing national office policies, procedures and practices related to the HFA Best Practice Standards and/or accreditation process.

Advise HFA:

To advise HFA national staff with regards to revisions and updates to the HFA Best Practice Standards, and the HFA Central Administration Standards.

Promote Leadership:

To promote shared leadership within the HFA network through a selective process that identifies diverse experts at the local and state level and across various disciplines including program management, state administration, research, evaluation and training.



What is it like to be a member?



Time commitment: Panel

Three-day meetings (March, June, Sept, Dec)- virtual and in-person

**We ask panel members to reserve the time on their calendars as if each meeting will be in-person, however, leading up to each meeting, panel workload will be evaluated to determine if meeting will be virtual instead.*

We expect at least two in person meetings in 2025 and 2026

All travel expenses paid by HFA.



Meeting prep time

*Panel members have a **significant amount of documentation to review** in advance of meetings, about 6-10 hours of pre-work each quarter.*



Peer Reviewer Training

If not already trained as a peer reviewer, members will need to attend peer reviewer training once they join the Panel. Peer training registration fee will be covered by HFA.

Length of service: 3 years



Who should apply?



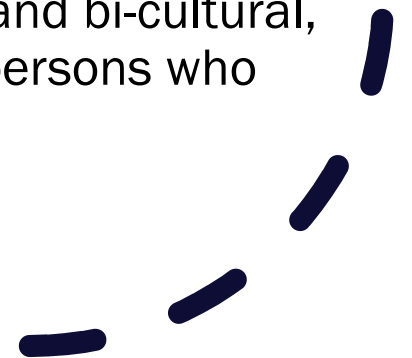
**For 2025
we are
seeking
applications
from:**

Program Managers, Supervisors and other
Site-level staff

- The Panel guidelines require at least four members in these roles

Those who expand the diversity of our
committee:

- We especially encourage Black, indigenous, and other people of color to apply, in addition to those who are both bi-lingual and bi-cultural, people with disabilities, and/or persons who identify as LGBTQ+.



Panel Member Qualifications

Knowledge of the HFA best practices and commitment to the HFA critical elements derived from:

- Experience working with an HFA site(s);
- Knowledge and implementation of the HFA Best Practice Standards;
- Personal philosophy or commitment to continuous quality improvement;

An ability to fairly and objectively assess adherence to HFA's Accreditation standards;

An appreciation for the sensitive nature of the material discussed and an ability to maintain strict confidentiality of all information shared at Panel meetings;

An ability to travel to four quarterly Panel meetings per year (typically 3 days in duration, travel to the meeting Monday, travel home on Thursday; travel and accommodations are paid by PCA America);

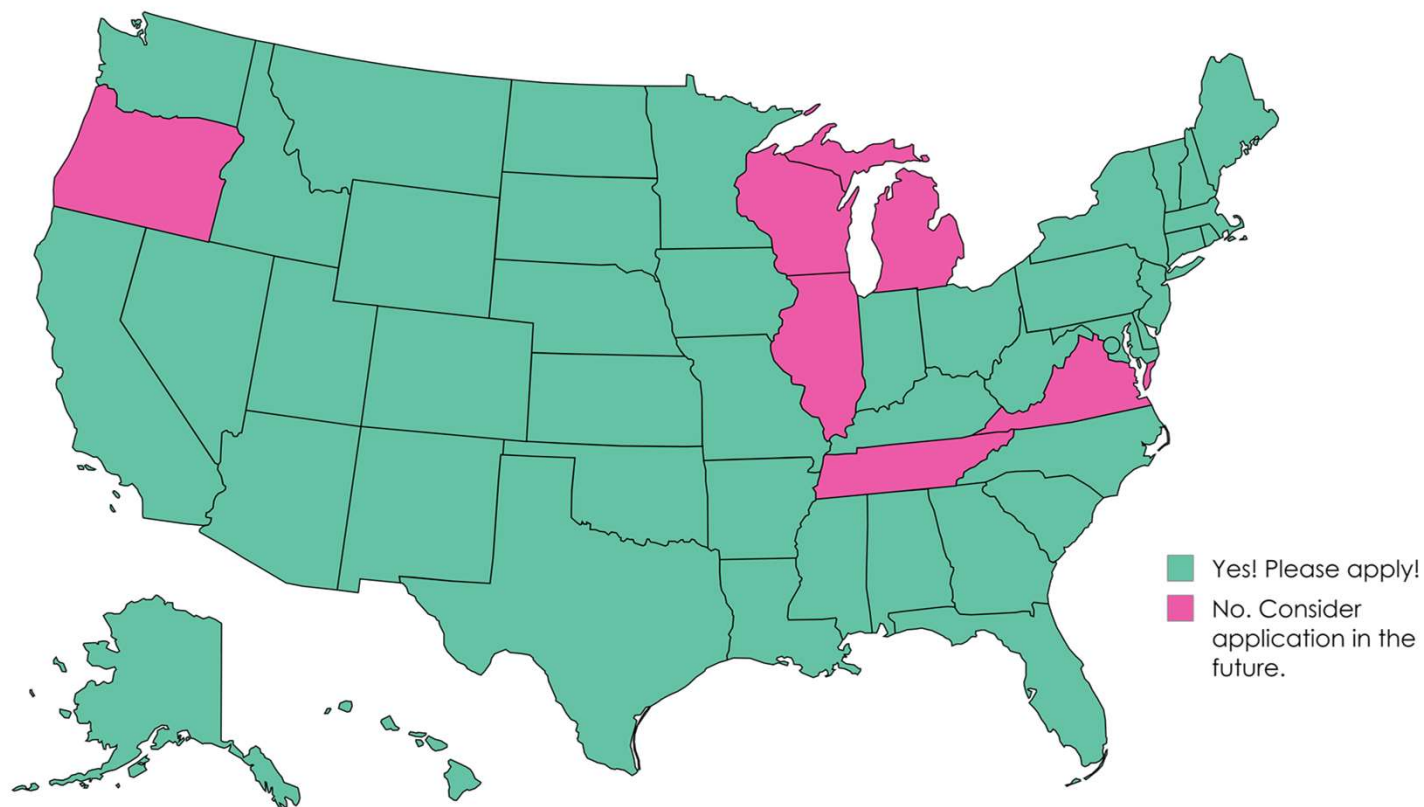
An ability to function well on a team and listen to and respect differing views;

An ability to “see the big picture” and develop an understanding of the entire HFA initiative and direction;

An ability to think outside one's own personal/professional experience; and

An ability to provide leadership and guidance to HFA national staff in their role of providing technical assistance and support to HFA sites.

One member per state rule:



We cannot accept applicants from states already represented by an existing member (shown in pink).

We are accepting applications from states shown here in green.



What is in the application?

Some basic information about you! Submit three written statements or video uploads (video preferred):

- 1** Personal Statement:
Please describe a) What interests you in joining the Accreditation Panel, and b) Your qualifications as they relate to the qualifications described in the application materials.
- 2** HFA Experience: Please submit a resume or description of your HFA & other relevant experience
- 3** Identity and lived experience statement:
Describe the ways your own experiences, including those related to how you self-identify, and those associated with marginalization and/or privilege, would provide valuable perspective to the work of the committee, and connect to actions and impact for HFA families and the HFA network.

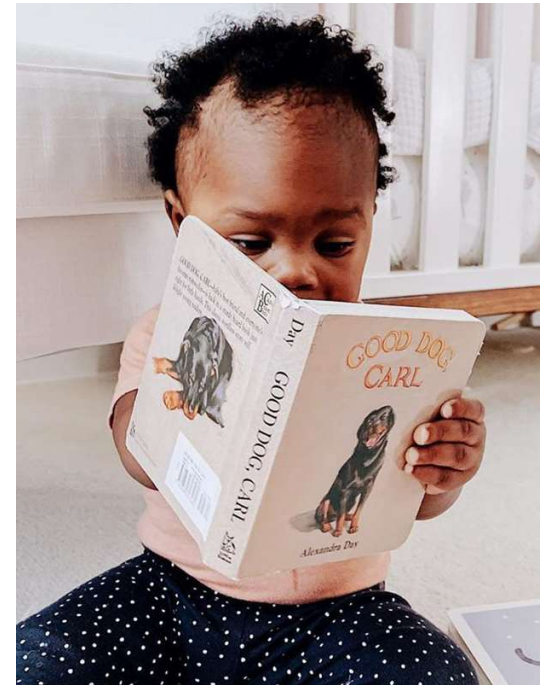


**What happens after I press
“submit”?**

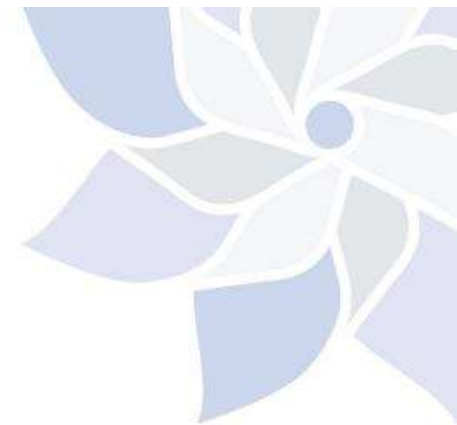
We compile your application and send to current Accreditation Panel members

Please consider:

- Your application will be reviewed by other passionate HFA leaders. **You are encouraged to share your heart and passion for this work so we get a sense the 'spirit' you bring to HFA.**
- We expect many HFA leaders throughout the network may be interested in this opportunity to help guide the future of the HFA network. Spend some time considering the identities and experiences that give you a unique perspective, and share with the committee how you see those identities and experiences contributing to the group and the purpose of the Accreditation Panel.



Application timeline



May 26th
Application Opens

June 16th
Applications Due

July
Panel reviews
applications

August 1st
All candidates
notified of
decisions

If applying, save the date for travel!

Next in-person panel meeting is scheduled for September 15-18th in Chicago, IL



Thank you for your leadership & application

Questions? Email Kit:
kpatterson@preventchildabuse.org