



Panel Application Information: 2021





What is the Accreditation Panel?



Organization

Board of Directors
Ultimately responsible for oversight of organization

Prevent Child Abuse America
501c3 organization with a mission to prevent the abuse and neglect of our nation's children

HFA National Office
Evidence based home visiting model, PCAA's signature child abuse prevention program

Committees

NAC
Big picture HFA Questions

REaCH
Further develop the national HFA network in the area of equity, diversity, inclusion, and cultural humility

TAC
Advise on training updates
Give feedback on trends in training

Accreditation Panel
Makes accreditation decisions
Updates Best Practice Standards

Other VIPs

Trainers
Conduct HFA Trainings

Peer Reviewers
Conduct Accreditation Site Visits

Panel Purpose & Activities

Make accreditation decisions:

- To convene a diverse, national representation of Healthy Families America network members for the purpose of reviewing, providing feedback, and making accreditation decisions for sites and multi-site systems involved in HFA's accreditation processes.

Address concerns:

- To address suggestions, comments, issues and concerns on existing national office policies, procedures and practices related to the HFA Best Practice Standards and/or accreditation process.

Advise HFA:

- To advise HFA national staff with regards to revisions and updates to the HFA Best Practice Standards, and the HFA Central Administration Standards.

Promote Leadership:

- To promote shared leadership within the HFA network through a selective process that identifies diverse experts at the local and state level and across various disciplines including program management, state administration, research, evaluation and training.



What is it like to be a member?



Time commitment

In-person* quarterly meetings (March, June, Sept, Dec)

**We ask panel members to reserve the time on their calendars as if each meeting will be in-person, however, leading up to each meeting, COVID-19 concerns and panel workload will be evaluated to determine if meeting will be virtual instead. Since March 2020, all meetings have been virtual. All travel expenses paid by HFA.*



Sometimes we ride Ferris wheels!

Meeting prep time

Panel members have a significant amount of documentation to review in advance of meetings.



+ Peer Reviewer Training

If not already trained as a peer reviewer, members will need to attend peer reviewer trainer during 2022. Peer training registration fee will be covered by HFA.

Length of service: 3 years



Who should apply?



Panel Member Qualifications

Knowledge of the HFA best practices and commitment to the HFA critical elements derived from:

- Experience working with an HFA site(s);
- Knowledge and implementation of the HFA Best Practice Standards;
- Personal philosophy or commitment to continuous quality improvement;

An ability to fairly and objectively assess adherence to HFA's Accreditation standards;

An appreciation for the sensitive nature of the material discussed and an ability to maintain strict confidentiality of all information shared at Panel meetings;

An ability to travel to four quarterly Panel meetings per year (typically 3 days in duration, travel to the meeting Monday, travel home on Thursday; travel and accommodations are paid by PCA America);

An ability to function well on a team and listen to and respect differing views;

An ability to “see the big picture” and develop an understanding of the entire HFA initiative and direction;

An ability to think outside one's own personal/professional experience; and

An ability to provide leadership and guidance to HFA national staff in their role of providing technical assistance and support to HFA sites.

**For 2021 we
especially
need
applications
from:**

- Program Managers and Supervisors
 - Especially program managers and supervisors who have completed the accreditation or FA process at their own site.
- HFA Trainers
 - PSCO/FROG and Foundations Trainers bring an important perspective to our work.
- All leaders passionate about model fidelity and accreditation
 - We have a number of seats open – if you're passionate about this work – apply!
- Those who expand the diversity of our committee:
 - We especially encourage black, indigenous, and other people of color to apply, in addition to those who are both bi-lingual and bi-cultural, and/or persons who identify as LGBTQ+.



What is in the application?

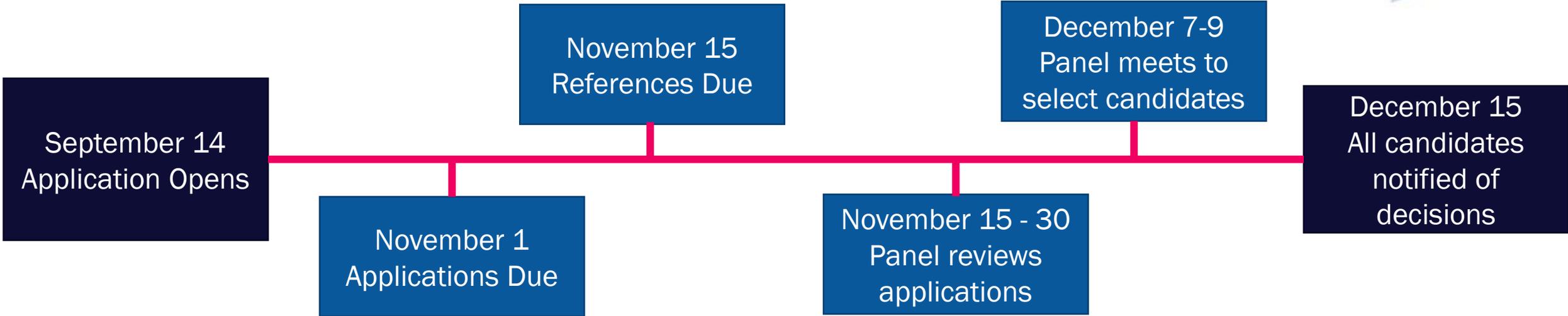
- Your information
- 2-3 references (names and emails)
- 3 uploads: In writing or video form
 - Personal Statement: Please describe: a) What interests you in joining this particular committee, and b) Your qualifications as they relate to the qualifications described in the application materials.
 - HFA Experience: Please submit a resume or description of your HFA & other relevant experience
 - DEI: HFA has developed and begun implementing an Equity Action Plan that reflects our organizational commitment to diversity, equity and inclusion. How have you committed yourself to understanding equity and inclusion in your professional and/or personal life? What kinds of actions have you taken to grow in this area?



**What happens after I press
“submit”?**



Application timeline



If applying, save the date!
First Panel meeting for new members: Week of March 14th

We send a survey to your references

- 1-2 weeks after you submit your application, we will email your references a survey. The survey will give your references an opportunity to share about your strengths and how you will contribute to our committee. The questions will be standardized for every applicant.
- Tips for soliciting outstanding references:
 - Choose folks who know you and your professional accomplishments best. (Personal connection > Prestige)
 - Let them know they will receive an email from us (specifically: afaugas@preventchildabuse.org)
 - Give them a copy of your personal statement so they can help build upon your story.
- We won't be able to share the survey results with applicants, but we can check to see if we have received a response, and let you know to follow up with your references as needed.

We compile your application and send to current Accreditation Panel members

Please consider:

- Your application will be reviewed by other passionate HFA leaders. You are encouraged to share your heart and passion for this work so we get a sense the 'spirit' you bring to HFA.
- We expect many HFA leaders throughout the network may be interested in this opportunity to help guide the future of the HFA network. Spend some time considering the identities and experiences that give you a unique perspective, and share with the committee how you see those identities and experiences contributing to the group and the purpose of the Accreditation Panel.



Thank you for your leadership & application

Questions? Email Amy:
afaugas@preventchildabuse.org